

Families, Children & Learning

Revenue Budget Summary

2016/17 Month 5 Variance £'000	Service	2016/17 Budget Month 7 £'000	Forecast Outturn Month 7 £'000	Forecast Variance Month 7 £'000	Forecast Variance Month 7 %	2016/17 Savings Proposed £'000	Savings Achieved/ Anticipated £'000	Savings At Risk £'000
0	Director of Families, Children & Learning	344	344	0	0.0%	100	100	0
2,633	Health, SEN & Disability Services	34,495	36,960	2,465	7.1%	4,008	3,578	498
315	Education & Skills	7,890	8,144	254	3.2%	786	790	116
855	Children's Safeguarding & Care	37,597	38,451	854	2.3%	2,971	1,782	1,229
0	Quality Assurance & Performance	1,643	1,613	(30)	-1.8%	0	0	0
3,803	Total Families, Children & Learning	81,969	85,512	3,543	4.3%	7,865	6,250	1,843

47 Explanation of Key Variances (Note: FTE/WTE = Full/Whole Time Equivalent)

Key Variances £'000	Service Area	Variance Description	Mitigation Strategy (Overspends Only)
Health, SEN & Disability Services			
(105)	Demand-Led - Disability Agency Placements	It is currently forecast that there will be 11.70 FTE disability agency placements during 2016/17. The budget allows for 14.00 FTE and this has resulted in the underspend of £0.105m.	
54	In-house residential and respite services	Increasing use of overtime and agency staff providing residential and respite care for disabled children with complex needs. These services are contributing to the reduced spending on Disability Agency Placements above.	

Appendix 2 – Revenue Budget Performance

Key Variances			
£'000	Service Area	Variance Description	Mitigation Strategy (Overspends Only)
2,065	Demand Led - Learning Disability Adults - Community Care	There has been an increase in the level of clients presenting with greater complexity of need in recent months. This has resulted in an increase in the average unit costs for Learning Disability Care packages. The overspend predominantly relates to Supported Accommodation and Direct Payments which have shown a significant increase in activity since April 2015.	Continued review of care packages to ensure provision of services is effective, appropriate and value for money. Making the best use of in-house resources is also critical. Continued exploration of ways to reduce the need for high cost care and admissions into residential homes. Also, talking to NHS colleagues regarding the impact of the transforming care programme.
54	Learning Disability Adults - Assessment	This is due to additional staffing related to Deprivation of Liberty Safeguards and staffing being recruited beyond establishment for project work.	
433	Learning Disability Adults - In-house provision	The income target for Able & Willing has risen significantly in the last few years to £0.490m. The level of sales being generated however is considerably below the required rate and it is anticipated that there will be a shortfall of £0.201m in 2016/17. In house Day Services are reporting £298k of the £500k budget strategy savings target as being unachievable.	Review of the Able & Willing service and exploring ways to maximise income revenue streams.

Key Variances			
£'000	Service Area	Variance Description	Mitigation Strategy (Overspends Only)
Education & Skills			
242	Home to School Transport	<p>The overspend is due to:</p> <ul style="list-style-type: none"> • Additional costs of the new contract introduced last year following the retendering exercise; • Less impact of Independent Travel Training than anticipated; • Increased costs in 16-19 travel; • Additional recoupment costs. <p>The overspend reflects the latest numbers of children (346) being transported. An analysis has been undertaken with the budget holder for each area of the budget and the latest position reflects the estimated outturn position based on current information.</p>	Further work is taking place to understand the increased costs of transport and identify mitigations.
39	Youth Service	An element of the 2016/17 budget savings strategy for the youth service was based on reducing the costs for premises following a review of buildings. At this stage it is unlikely that these savings will materialise, however this is now being partially off-set by savings on vacant posts.	Negotiations are currently underway with third sector providers to increase delivery from the Youth Service buildings. It is expected that an initial one year licence will be agreed for one building and will be in place by July 2016 which will produce a significant contribution towards this this pressure. Other negotiations are continuing.
(82)	Access to Education	This underspend relates to a reorganisation and reduction in management costs.	

Key Variances			
£'000	Service Area	Variance Description	Mitigation Strategy (Overspends Only)
100	Early Years - Nurseries and Children's Centres	<p>Nurseries – The overspend of £0.200m has increased because of high use of agency staff while vacancies have been held in lieu of the nursery restructure together with a significant drop in the numbers of children attending the nurseries in the autumn term compared to last year. The nursery restructure will be implemented by January and will match the number of staff to the number of children in each nursery. There will be some savings because of staff leaving on Voluntary Severance and more efficient shift patterns. Savings from changes in grades will not be realised until the end of three years protected pay.</p> <p>Children’s Centres – the underspend of £0.100m is due to additional income from midwifery, gaps in vacancies being filled and reductions in running costs.</p>	<p>The restructure of the nurseries is progressing and some savings are expected but at this stage it is difficult to quantify the level of the savings due to uncertainties around voluntary severance and protected pay.</p>

Key Variances			
£'000	Service Area	Variance Description	Mitigation Strategy (Overspends Only)
Children's Safeguarding & Care			
28	Demand-Led - Residential Agency Placements	The projected number of residential placements (30.84 FTE) is broken down as 27.68 FTE social care residential placements (children's homes), 2.98 FTE schools placements and 0.27 FTE family assessment placements. The budget allowed for 27.70 FTE social care residential care placements, 3.90 FTE schools placements and 0.40 FTE family assessment placements. The average unit costs of these placements is, however, higher than the budgeted level, particularly for residential home placements. The number of children's placements is 1.16 FTE below the budgeted level, however the high unit costs results in the overspend of £0.028m.	Regular reviews of any placement in a residential setting are being undertaken and there are plans for a number of children to move them to alternative placements in the community where this is appropriate.
678	Demand-Led - Independent Foster Agency (IFA) Placements	The number of children placed in Independent Foster Agency placements has decreased in recent years. During 2015/16 there were 158.06 FTE. The current projected number of placements in 2016/17 is 130.86 FTE, a reduction of 17.2%. The budget for IFA placements included significant levels of savings and was set at 121.00 FTE. The numbers being higher than the budget by 9.86 FTE results in a projected overspend of £0.678m.	This project is working very well and with a reduction in Children in Care (CIC) is enabling the service to achieve an improved financial outcome. If both factors continue, it may be possible to achieve greater savings. It is, however, anticipated that the recruitment of new in-house foster carers will reduce the overspend by £0.200m.

Appendix 2 – Revenue Budget Performance

Key Variances			
£'000	Service Area	Variance Description	Mitigation Strategy (Overspends Only)
157	Demand-Led - Secure Accommodation	It is estimated that during 2016/17 there will be 1.73 FTE secure (welfare) placements and 1.06 FTE secure (justice) placements. The budget allowed for 1.00 FTE welfare and 1.00 FTE justice placements during the year. There is currently one child in a secure (welfare) placement and two in a secure (criminal) placement resulting in a projected overspend of £0.157m.	Secure placements are only used as a last resort. They are used when deprivation of a young person's liberty is the only solution which will enable work to start to keep them safe on exit from the unit. The Adolescent Service is being successful in reducing the risk and stepping down needs and it is planned that the service will be able to impact on the number of young people requiring secure placements.
653	Demand-Led - Semi-independent/Supported placements	The number of semi-independent and supported living placements is projected to be 23.08 FTE and this is 4.58 FTE above the budgeted level. In addition, the average unit cost of these placements is £397.61 per week higher than the budget and this results in an overspend of £0.653m.	It will be difficult to achieve any savings in this area due to pressures elsewhere in the system.
(172)	Demand-Led - In-House Fostering	As at the 31st October 2016 there were 155 children placed with 'in-house' foster carers. The budget was based on an increasing trend over the last few years and was set at 156.50 FTE placements. This has resulted in the current projected underspend of £0.172m. There is currently work ongoing to increase the number of in-house foster carers and this should result in a net reduction in costs.	The project will try to increase the number of in house foster carers by more than predicted.

Appendix 2 – Revenue Budget Performance

Key Variances			
£'000	Service Area	Variance Description	Mitigation Strategy (Overspends Only)
(123)	Demand-Led - Family & Friends placements, Child Arrangement Orders and Special Guardianship Orders	The budget allows for 310.00 FTE placements of these types. It is currently anticipated that there will be 293.30 FTE children in these placements during 2016/17 and this results in the underspend of £0.123m.	
369	Demand-Led - Care Leavers	The projected number of care leaver placements in 2016/17 is 79.76 FTE. The budget allows for 58.10 FTE placements. The increase mainly relates to growing numbers of Staying Put placements (47.25 FTE in 2016/17). In addition, the average unit cost is also higher than the budget resulting in an overall overspend of £0.369m.	The right of 18 year olds to decide to 'Stay Put' with their foster carers is a requirement on the service and one which we are tasked to encourage as in the best interests of young people. We do not anticipate this spend reducing. The current Social Work Bill is likely to lead to increased pressure in this area.
(127)	Demand-Led Unaccompanied Asylum Seeking Children (UASC) Grant	The numbers of unaccompanied asylum seeking children has increased considerably in the last 12 months. The costs of looking after these children is funded by a grant from the home office and the grant is in access of the estimated value by £0.127m	

Appendix 2 – Revenue Budget Performance

Key Variances			
£'000	Service Area	Variance Description	Mitigation Strategy (Overspends Only)
232	Social Work Teams	The overspend within the social work teams relates predominantly to use of agency staff. This is a result of a large number of vacant posts across the social work teams at present and a difficulty in retaining experienced staff. There are currently 25 locum social workers employed within the social work service resulting in additional costs of £1.423m. The new measures designed to improve recruitment and retention of social workers has reduced this overspend from £0.276m reported at month 5.	The new model for social work adopted in Brighton & Hove has attracted a lot of interest from social workers from other areas and those employed as agency staff currently. With the potential agreement to a market supplement payment, it is hoped that it will be possible to achieve further reductions in agency spend.
(476)	Adoption	Following changes to adoption regulations and a re-basing of the inter-agency budget, it is anticipated that there will be an underspend in 2016/17. This is based on estimated income from other agencies which was considerably higher last year than in previous years. In addition, it includes income from the new Inter Agency Adoption Fee Grant.	
(90)	Fostering and Adoption teams	There are currently a number of vacant posts across the fostering and adoption teams.	

Health & Adult Social Care

Revenue Budget Summary

2016/17 Month 5 Variance £'000	Service	2016/17 Budget Month 7 £'000	Forecast Outturn Month 7 £'000	Forecast Variance Month 7 £'000	Forecast Variance Month 7 %	2016/17 Savings Proposed £'000	Savings Achieved/ Anticipated £'000	Savings At Risk £'000
1,102	Adult Social Care	29,616	30,594	978	3.3%	2,851	2,851	0
(142)	Integrated Commissioning	8,689	8,544	(145)	-1.7%	159	159	0
232	S75 Sussex Partnership Foundation Trust (SPFT)	11,633	12,052	419	3.6%	246	246	0
(75)	Public Health	1,242	1,167	(75)	-6.0%	1,096	1,096	0
1,117	Total Health & Adult Social Care	51,180	52,357	1,177	2.3%	4,352	4,352	0

51 Explanation of Key Variances (Note: FTE/WTE = Full/Whole Time Equivalent)

Key Variances £'000	Service Area	Variance Description	Mitigation Strategy (Overspends Only)
(7)	Demand-Led Community Care - No Recourse to Public Funds	The average unit cost is slightly lower than the budgeted unit cost resulting in the small underspend of £0.007m.	

Appendix 2 – Revenue Budget Performance

Key Variances			
£'000	Service Area	Variance Description	Mitigation Strategy (Overspends Only)
581	Demand-Led Community Care - Physical & Sensory Support	The number of WTE care packages is significantly greater than the budgeted level. This is partly the result of increasing numbers of 'new' older people being discharged from hospital requiring social care services for the first time, as well as increased community demand.	Numbers of clients requiring social care services have been higher than anticipated and work is ongoing to look at reducing admissions to nursing and residential homes. There is a need to work with all partners both NHS and independent sector to promote well being and reablement.
58	Demand-Led Community Care - Substance Misuse	There are relatively small numbers of clients within this service and this is in line with the expected demand. The average unit costs however are slightly higher than anticipated and this accounts for the small overspend.	
724	Deprivation of Liberty Safeguarding (DOLS)	The level of new referrals increased significantly in the last half of 2015/16, rising from 122 in October 2015 to 190 in April 2016. It is estimated that referrals will increase by 25% in 2016/17 to just fewer than 3,100 for new and repeat referrals.	This is a key pressure area for which additional resources will be required and in future years will need to be mitigated by either additional resources (e.g. Adult Social Care precepts) or by savings elsewhere.
(142)	Carers Support	More efficient use of Better Care Fund resources will result in an underspend in the carers support budget.	
148	Hostel Accommodation	There has been a delay in the transfer of a Hostel to a new building which has resulted in pressures on rent costs and Housing Benefit income.	A new building is being identified for the Hostel and the move is expected next financial year.

Key Variances			
£'000	Service Area	Variance Description	Mitigation Strategy (Overspends Only)
0	Community Equipment Store	The Community Equipment Store has reported an overspend of £1.069m to the Better Care Board however this isn't being reported in the council's position as the assumption is this will be covered within the Better Care Fund. Related to this, Members are asked to approve the creation of a reserve of £0.350m from Clinical Commissioning Group (CCG) funding provided to the council and carried over from 2015/16 to manage any pressures within this service that can't be managed through the Better Care Programme in 2016/17.	
144	Older people resource centres	The overspend relates to use of Care Crew agency staffing pressures across the resource centres.	
(417)	Home Care & Night Home Care Service	The Night Home Care Service has closed and there are also made additional staffing savings. This forms part of the budget proposals for 2017/18.	
Integrated Commissioning			
(118)	Carers Support	More efficient use of Better Care Fund resources will result in an underspend in the Carers Support budget.	
(57)	Contracts	A review of contracts across the service has identified savings of £0.057m mainly within community meals.	

Appendix 2 – Revenue Budget Performance

Key Variances			
£'000	Service Area	Variance Description	Mitigation Strategy (Overspends Only)
S75 Sussex Partnership Foundation Trust (SPFT)			
460	Demand-Led - Memory Cognition Support	There are higher numbers of WTE care packages than are funded in the budget; the unit costs are also higher than had been anticipated resulting in the overspend of £0.460m. This is due to a current shortage of affordable residential and nursing home placements within the city.	Increased scrutiny of all complex or high cost care packages to ensure value for money against eligible care needs. Where possible, no placements are made above the agreed Local Authority rates. The Clinical Commissioning Group (CCG) have agreed additional funding of £0.850m to offset the risks on the Community Care budget. The Risk Share arrangement with SPFT assumes a 50:50 split of any remaining overspend up to a cap of £0.250m. A Continuing Health Care Taskforce is in place to ensure that all appropriate and eligible cases are funded.
309	Demand-Led - Mental Health Support	Numbers of WTE clients are lower than the budget allocation but the average unit costs are significantly higher due to the increasing need and complexity of this client group and it is this that results in the overspend of £0.309m.	
(100)	Demand-Led - Staff teams	Underspends resulting from vacancies and turnover.	
(250)	Demand-Led - SPFT risk share	The risk share arrangements with SPFT have been agreed for two years. The risk will be shared 50/50 with a cap at £0.250m, the breaching of which would trigger further discussions with the CCG as lead commissioner.	

Appendix 2 – Revenue Budget Performance

Key Variances			
£'000	Service Area	Variance Description	Mitigation Strategy (Overspends Only)
Public Health			
(89)	Staffing	There are a number of vacant posts across Public Health (including that of the Director) resulting in an in year saving of £0.089m.	
14	Contracts	Minor changes to some contracts and additional income within Public Health have resulted in a net increase in costs of £0.014m.	

Economy, Environment & Culture

Revenue Budget Summary

2016/17 Month 5 Variance £'000	Service	2016/17 Budget Month 7 £'000	Forecast Outturn Month 7 £'000	Forecast Variance Month 7 £'000	Forecast Variance Month 7 %	2016/17 Savings Proposed £'000	Savings Achieved/ Anticipated £'000	Savings At Risk £'000
(432)	Transport	(6,237)	(7,113)	(876)	-14.0%	980	813	167
8	City Environmental Management	28,365	28,313	(52)	-0.2%	1,330	1,330	0
159	City Development & Regeneration	2,813	3,125	312	11.1%	226	216	10
(73)	Culture	4,403	4,226	(177)	-4.0%	572	364	208
69	Property	3,571	3,511	(60)	-1.7%	789	769	20
(269)	Total Economy, Environment & Culture	32,915	32,062	(853)	-2.6%	3,897	3,492	405

8 Explanation of Key Variances

Key Variances £'000	Service Area	Variance Description	Mitigation Strategy (Overspends Only)
189	Head of Transport	The implementation of a service redesign is now anticipated later than originally planned resulting in a savings risk of £0.167m, and £0.022m for the planned recruitment of a Commercial Manager post to support actions identified in the service and financial plans across the EEC Directorate.	Various vacancies are being held across the Transport service area pending the service redesign.

Appendix 2 – Revenue Budget Performance

Key Variances			
£'000	Service Area	Variance Description	Mitigation Strategy (Overspends Only)
(803)	Parking & Network Operations	Forecast over-achievement of permit fee income of £0.628m due to continued uptake in traders and visitors permits, as well as suspension permit parking due to a number of developments in the city. Other net favourable parking income variances totalling £0.214m represent increased demand in particular areas such the city centre and Regency Square following the opening of the i360	
(225)	Transport Projects	Various underspend variances includes reduced borrowing and other costs relating to public transport (£0.076m), contractual income from the bus shelter contract (£0.072m), and reduced contribution to the Sussex Safer Roads Partnership following a change to funding of (£0.051m)	
City Development & Regeneration			
370	Applications	Forecast under achievement on Development Planning and Building Control fee income based on current demand and delays to implementing pre-planning application advice charges. Net salary overspend forecast to meet government set timescales to respond to planning applications and regrading of posts following appeal.	Income levels are demand led and dependant on the number of applications and major developments in the City. The service plans to introduce charges for minor and other pre-planning advice in January 2017. Potential mitigating actions are not currently possible due to pressure on the service to meet government set timescales for responding to planning applications.
54	Head of City Development & Regeneration	Interim management services provided by external agency to support service modernisation and transformation.	

Appendix 2 – Revenue Budget Performance

Key Variances			
£'000	Service Area	Variance Description	Mitigation Strategy (Overspends Only)
0	International & Sustainability	Saving risk of £0.010m due to delays to implementation as part of wider service restructure, to be funded from underspends elsewhere within the service.	
(69)	Planning Policy and Major Projects	Underspends in salary costs due to vacancies being held during a service restructure.	
Culture			
16	Royal Pavilion and Museums	An income under achievement of £0.241m at museums and the Royal Pavilion where visitor numbers and catering income has been less than anticipated and delay in the implementation of the extension of cultural exemption to some sites. Unachievable one off savings of £0.063 relating to sinking fund contributions for The Keep. This has been largely offset by one-off income to support exhibitions in museums of (£0.148m), vacancy management of (£0.109m) and other service underspends.	Overspends will be partially offset by one-off grant income and managed within other expenditure budgets within the service.
(96)	Tourism	Vacancy management underspend of (£0.059m) to allow for business planning and service delivery review, and increased Conference Commission income of (£0.030m).	

Appendix 2 – Revenue Budget Performance

Key Variances			
£'000	Service Area	Variance Description	Mitigation Strategy (Overspends Only)
(97)	Venues	Income from catering commissions in the current year based on known business and one-off effect of under accrual from 2015/16 to a total of £0.078m. Other minor underspends totalling £0.019m.	
Property			
110	Estates	Despite continued improvement in the rental forecast on New England House and Contracted Property portfolio currently other net rent income pressures still total £0.150m. Including £0.020m of savings identified at risk which are subject to economic and market conditions. The predicted NNDR rebate through the Workstyles Programme of (£0.090m) was off set by additional Security costs for Agricultural Estates in the region of £0.050.	Rent income forecasts are monitored and reported on a monthly basis as part of the TBM process. The managing agents acting on behalf of the council seek to maximise the level of rental income from the commercial portfolio.
(170)	Property Services	There are underspends within the Energy Management service of (£0.055m), (£0.036m) Utility savings under Corporate Landlord and other services adding a further underspends of (£0.079m)	

Neighbourhood, Communities & Housing

Revenue Budget Summary

2016/17 Month 5 Variance £'000	Service	2016/17 Budget Month 7 £'000	Forecast Outturn Month 7 £'000	Forecast Variance Month 7 £'000	Forecast Variance Month 7 %	2016/17 Savings Proposed £'000	Savings Achieved/ Anticipated £'000	Savings At Risk £'000
164	Housing General Fund	4,499	5,396	897	19.9%	582	582	0
0	Libraries	4,968	4,968	0	0.0%	309	309	0
90	Communities, Equalities & Third Sector	2,985	3,080	95	3.2%	208	108	100
(4)	Regulatory Services	1,983	1,979	(4)	-0.2%	154	154	0
0	Community Safety	1,260	1,260	(0)	0.0%	133	133	0
250	Total Neighbourhood, Communities & Housing	15,695	16,682	987	6.3%	1,386	1,286	100

Explanation of Key Variances

Key Variances			
£'000	Service Area	Variance Description	Mitigation Strategy (Overspends Only)
Housing General Fund			
711	Temporary Accommodation and Allocations	The net budget for Temporary Accommodation (TA) is £1.459m and the service is currently forecast to spend £2.270m, an overspend of £1.227m. This is due to the lack of affordable accommodation to move people on to which has led to growth in the number of households requiring TA. This has been made worse by the need to handback 150 properties through the ending of a key	The service is currently forecasting to overspend by £1.227m. The current financial recovery plan is now forecast to deliver £0.416m. This plan includes the use of reserves, staff vacancy management, and includes an assumption that the allocation policy is approved by full council on 15th December and helps to reduce costs by £0.060m.

Appendix 2 – Revenue Budget Performance

Key Variances			
£'000	Service Area	Variance Description	Mitigation Strategy (Overspends Only)
		provider relationship leading to the use of more expensive spot purchase accommodation. There is a financial recovery plan which is forecast to reduce costs by £0.416m. Using a contingency sum set aside for homelessness of £0.100m, means that the service is forecast to overspend £0.711m.	
222	Private Sector Housing	Additional pressure of £0.328m has arisen because the Better Care Fund allocation for Disabled Facilities Grant transferred to Housing is less than the indicative amount of £1.590m announced by the Government in February for 2016/17. Recovery plan measures to reduce the 2014/15 overspend are counteracted by this reduction in the allocation passed on to Housing. Finance advised to show this capital pressure in revenue pending funding resolution with the Better Care Board. This is offset by underspends (£0.106m) as a result of vacancies within the private sector housing team and an increase in the recharge of salaries to capital for the adaptations service.	Resolution of this issue with Better Care Board of why less than Government indicative amount for Disabled Facilities Grant (DFG) was passed on to Housing.
(33)	Housing Strategy	This relates to the service redesign taking pace earlier than originally planned leading to reduced employee costs in 2016/17.	
(3)	Travellers	Minor variance.	

Appendix 2 – Revenue Budget Performance

Key Variances			
£'000	Service Area	Variance Description	Mitigation Strategy (Overspends Only)
Communities, Equalities & Third Sector			
95	Communities, Equalities & Third Sector	The projected variance reflects the cross-cutting saving (£0.200m) from the proposed merger with Community Safety within Public Health of which £0.100m is currently at risk. £0.105m is currently being managed through vacancy management.	The service is currently considering ways to mitigate this overspend.

Finance & Resources

Revenue Budget Summary

2016/17 Month 5 Variance £'000	Service	2016/17 Budget Month 7 £'000	Forecast Outturn Month 7 £'000	Forecast Variance Month 7 £'000	Forecast Variance Month 7 %	2016/17 Savings Proposed £'000	Savings Achieved/ Anticipated £'000	Savings At Risk £'000
(9)	Finance	10,913	10,859	(54)	-0.5%	810	810	0
(350)	Housing Benefit Subsidy	(676)	(976)	(300)	-44.4%	0	0	0
42	HR & Organisational Development	3,105	3,105	0	0.0%	335	335	0
0	ICT	7,253	7,253	0	0.0%	434	434	0
(317)	Total Finance & Resources	20,595	20,241	(354)	-1.7%	1,579	1,579	0

Explanation of Key Variances

Key Variances			
£'000	Service Area	Variance Description	Mitigation Strategy (Overspends Only)
(300)	Housing Benefit Subsidy	£0.220m relates to the recovery of former Council Tax Benefit overpayments. Based on data up to the end of September, a surplus of £0.080m is forecast for the subsidy budgets.	

Strategy, Governance & Law

Revenue Budget Summary

2016/17 Month 5 Variance £'000	Service	2016/17 Budget Month 7 £'000	Forecast Outturn Month 7 £'000	Forecast Variance Month 7 £'000	Forecast Variance Month 7 %	2016/17 Savings Proposed £'000	Savings Achieved/ Anticipated £'000	Savings At Risk £'000
(30)	Corporate Policy	917	887	(30)	-3.3%	167	167	0
0	Legal Services	1,412	1,412	0	0.0%	105	105	0
(11)	Democratic & Civic Office Services	1,575	1,566	(9)	-0.6%	85	85	0
101	Life Events	27	84	57	211.1%	212	152	60
0	Performance, Improvement & Programmes	881	851	(30)	-3.4%	46	46	0
10	Communications	754	754	0	0.0%	140	140	0
70	Total Strategy, Governance & Law	5,566	5,554	(12)	-0.2%	755	695	60

Explanation of Key Variances

Key Variances £'000	Service Area	Variance Description	Mitigation Strategy (Overspends Only)
Life Events			
39	Registrars	Staffing cost pressures within the Registrars Service.	The Head of Life Events and Registrations Manager are progressing a service redesign in this area.
13	Elections	Staffing cost pressures within Elections Service.	A review of the costs and funding for the Elections Service is being undertaken following the EU referendum.
5	Bereavement Services	Crematorium fee income pressure £0.081m, Vacancy management of £0.057m, maintenance underspends £0.020m.	There is to be a further review of fees and charges

Corporate Services

Revenue Budget Summary

2016/17 Month 5 Variance £'000	Service	2016/17 Budget Month 7 £'000	Forecast Outturn Month 7 £'000	Forecast Variance Month 7 £'000	Forecast Variance Month 7 %	2016/17 Savings Proposed £'000	Savings Achieved/ Anticipated £'000	Savings At Risk £'000
(250)	Bulk Insurance Premia	0	(250)	(250)	0.0%	0	0	0
(30)	Concessionary Fares	10,933	10,903	(30)	-0.3%	240	240	0
(94)	Capital Financing Costs	6,705	6,325	(380)	-5.7%	0	0	0
(1)	Levies & Precepts	172	171	(1)	-0.6%	0	0	0
0	Unallocated Contingency & Risk Provisions	3,398	3,398	0	0.0%	0	0	0
(146)	Unringfenced Grants	(15,495)	(15,655)	(160)	-1.0%	0	0	0
(217)	Other Corporate Items	1,722	1,505	(217)	-12.6%	270	270	0
(738)	Total Corporate Budgets	7,435	6,397	(1,038)	-14.0%	510	510	0

Explanation of Key Variances

Key Variances			
£'000	Service Area	Variance Description	Mitigation Strategy (Overspends Only)
Bulk Insurance Premia			
(250)	Bulk Insurance Premia	Expenditure on the settlement of claims is forecast to be lower than budgeted.	
Concessionary Fares			
(30)	Concessionary Bus Fares	Lower than anticipated reimbursements for concessionary trips.	

Appendix 2 – Revenue Budget Performance

Key Variances			
£'000	Service Area	Variance Description	Mitigation Strategy (Overspends Only)
Capital Financing Costs			
(94)	Capital Financing Costs	Additional net borrowing costs of £0.147m will be incurred as a result of bringing forward borrowing to take advantage of historically low borrowing rates. This is expected to make permanent savings of £0.086m per year. This is offset by an increase in forecast investment income as a result of higher forecast investment balances than previously expected. There is also a budget for a contribution to Trusts that is not required (already accounted for in another budget line) and a one-off saving due to the conclusion of the MRP review.	Overspending is offset by an increase in forecast investment income (see below).
Unringfenced Grants			
(78)	Unringfenced Grants	Council Tax Support Admin Subsidy Grant announced in March 2016 is higher than forecast.	
(68)	Unringfenced Grants	Local Reform & Community Voices grant announced in April 2016 is higher than forecast.	
(14)	Unringfenced Grants	Receipt of CLG Transparency Code Set up (£0.013m) and Lead Local Flood Authority (£0.001m) grants	
Other Corporate Items			
(217)	Unfunded Pension Payments	There is a £0.123m underspend relating to overpayments identified in respect of previous years and £0.094m in respect of an in year reduction.	

Housing Revenue Account (HRA)

Revenue Budget Summary

2016/17 Month 5 Variance £'000	Service	2016/17 Budget Month 7 £'000	Forecast Outturn Month 7 £'000	Forecast Variance Month 7 £'000	Forecast Variance Month 7 %	2016/17 Savings Proposed £'000	Savings Achieved/ Anticipated £'000	Savings At Risk £'000
(125)	Capital Financing	31,916	31,791	(125)	-0.4%	0	0	0
(7)	Head of Housing HRA	3,197	3,190	(7)	-0.2%	385	385	0
(39)	Head of City Development & Regeneration	264	233	(31)	-11.7%	37	37	0
(5)	Housing Strategy	707	694	(13)	-1.8%	0	0	0
(32)	Income Involvement Improvement	(46,260)	(46,583)	(323)	-0.7%	239	239	0
(594)	Property & Investment	8,325	7,364	(961)	-11.5%	348	348	0
(62)	Tenancy Services	1,851	1,845	(6)	-0.3%	384	384	0
(864)	Total Housing Revenue Account	0	(1,466)	(1,466)	0.0%	1,393	1,393	0

Explanation of Key Variances

Key Variances £'000	Service Area	Variance Description	Mitigation Strategy (Overspends Only)
(125)	Capital Financing	Significant reprofiling of HRA capital expenditure from 2015/16 into 2016/17 impacts on the timing of when borrowing is required to be undertaken to fund the expenditure. This has resulted in lower interest charges being incurred during 2016/17 compared to the original budget forecast.	

Appendix 2 – Revenue Budget Performance

Key Variances			
£'000	Service Area	Variance Description	Mitigation Strategy (Overspends Only)
Income Involvement Improvement			
(232)	Income Management - provisions for debt and DHP fund	The contribution to the HRA debt provision is forecast to be underspent by £0.157m, this is based on the forecast level of arrears and write offs for the year and allowing for welfare reform changes. The HRA budget also includes an amount of £0.075m for a contribution to the Discretionary Housing Payment (DHP) fund. It is forecast that this contribution will not be required to be called upon this financial year.	
(66)	Tenancy Management office Costs	Underspends of approximately £0.066m relating to a reduction in office costs across the service.	
Property & Investment			
(288)	Responsive Repairs	This underspend relates to a reduction in responsive repairs and empty property works expenditure due to the increased capital investment in council dwellings over recent years as well as reducing stock numbers from Right to Buy sales and stock transfer to Seaside Homes.	
(450)	Gas servicing and maintenance	Estimated contract efficiency savings relating to new gas contract which commenced on 1 April 2016.	
(300)	Leaseholder Major Works Income	Income from service charges to leaseholders for Major Works is forecast to overachieve by £0.300m, mainly due to the timing of capital works meaning more was rechargeable in 2016/17 than was estimated when setting the budget.	

Appendix 2 – Revenue Budget Performance

Key Variances			
£'000	Service Area	Variance Description	Mitigation Strategy (Overspends Only)
76	Property & Investment salary forecast	An increase in staff costs partly due to an increase in agency staff covering vacancies and additional quantity surveyor.	A review of the 2017/18 budget.
Tenancy Services			
(66)	Tenancy Management Property Costs	There is a forecast underspend of £0.105m for gas and electricity charges which has been offset by various minor variations across Tenancy Services.	
59	Estates Services	An increase in staff costs of £0.041m due to agency cover and increased costs of rubbish clearance of £0.024m, partially offset by other minor variances.	A review of the 2017/18 budget.

Dedicated Schools Grant (DSG)

Revenue Budget Summary

2016/17 Month 5 Variance £'000	Service	2016/17 Budget Month 7 £'000	Forecast Outturn Month 7 £'000	Forecast Variance Month 7 £'000	Forecast Variance Month 7 %
0	Individual Schools Budget (ISB)	123,389	123,389	0	0.0%
(40)	Early Years Block (including delegated to Schools) <i>(This includes Private Voluntary & Independent (PVI) Early Years 3 & 4 year old funding for the 15 hours free entitlement to early years education)</i>	10,599	10,272	(327)	-3.1%
68	High Needs Block (excluding delegated to Schools)	18,409	18,563	154	0.8%
(37)	Exceptions and Growth Fund	5,298	5,256	(42)	-0.8%
0	Grant Income	(157,263)	(157,263)	0	0.0%
(9)	Total Dedicated Schools Grant (DSG)	432	217	(215)	-49.8%

Explanation of Key Variances

Key Variances £'000	Service Area	Variance Description	Mitigation Strategy (Overspends Only)
Early Years Block (including delegated to Schools)			
(300)	3 & 4 year old funding	Latest estimate of 3 & 4 year old payments for EYFE based on summer 2016	
(23)	2 year old funding	Latest estimate of 2 year old payments for EYFE based on summer 2016	
(4)	Centrally retained	Miscellaneous minor underspends	

Appendix 2 – Revenue Budget Performance

Key Variances			
£'000	Service Area	Variance Description	Mitigation Strategy (Overspends Only)
High Needs Block (excluding delegated to Schools)			
232	Maintained schools top up funding	High Needs top up to maintained schools (mainstream and special) is higher than budgeted.	A review of top up funding to primary and secondary schools will take place and a report will be prepared for DMT incorporating a number of proposals to address the ongoing pressure.
100	Post 16 placements	Post 16 pupils SEN placements in educational provision	
50	DSG contributions	Unanticipated DSG contribution to meet General Fund pressures.	
(49)	Other	Unallocated 2015/16 budget brought forward.	
(74)	Other	Savings from Learning Support Service review	
(105)	One to One support	Budget now not allocated to support schools	
Exceptions and Growth Fund			
(32)	Exception 1	Mainly school reimbursement for union duties, jury service and suspension.	
(17)	Exception 1	Additional charges to schools for Newly Qualified Teacher service	
7	Other	Miscellaneous minor overspends	

